

CLIHTF Notes



Welcome to our newsletter here at The Chicago Low-Income Housing Trust Fund! We are very excited to launch this newsletter which will inform you on a monthly basis all things related to our growth, deadlines, program updates and much more!

Message From the President



On behalf of the Chicago Low-Income Housing

Trust Fund, I would like to thank the City of Chicago, Mayor Rahm Emmanuel, the State of Illinois, our landlords and all of our partners for their leadership and support as we work to help Chicago's low-income citizens gain access to affordable rental housing.

Thanks to \$27,356,275 in total

revenues, the Chicago Low-Income Housing Trust Fund continued its mission of providing the financial resources and services needed to address the housing needs of low-income households.

Thanks to the hard work and persistence of our Executive Director and our partners at the State of Illinois, more money means more families are provided with rental assistance.

In the end, it's about the people. The continued support of

our colleagues will enable us to further the goals of the Trust Fund and deliver more units of affordable housing to our neediest residents.

We are honored and humbled to have the opportunity to work with each and every one of you.

Inside This Issue:

Message From the President	1
Recap of 2017	2
Chicago Heat Ordinance	3
Important Dates	3
New to the Trust Fund	3-4
Did you Know?	5
We Hear You!	5

Board of Directors

Thomas J. McNulty
President

Gabriela Roman
Vice President

Deborah E. Bennett
Secretary

Levoi K. Brown
Treasurer

Sol Flores
Member

Rev. Wayne Gordon
Member

Bishop Horace E. Smith, M.D.
Member

Latoya Dixon
Member

Juan Calderon
Member

Juan Carlos Linares
Member

Annissa Lambirth-Garrett
Executive Director

Recap of 2017

This past year, over **600 properties** participated in the Rental Subsidy Program throughout the City of Chicago and assisted more than **2,687 households** living below 30% of the area median income. We also committed to **145 new units** to assist homeless families and individuals through our Chronic Homeless and Families In Transition (FIT) Initiatives.

We also want to highlight the **2017 Annual Meeting!** Thank you to everyone who attended and contributed to make this a successful event.



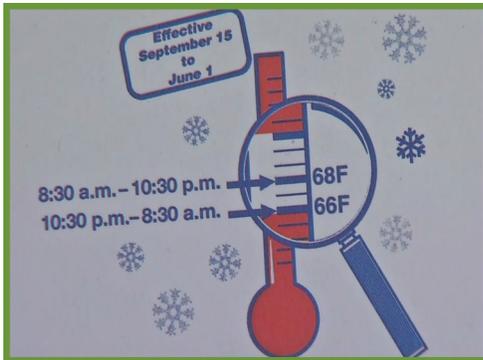
Congratulations to **Northside Housing and Supportive Services** on receiving the *Agency Award* for their commitment and advocacy to families and individuals living below 30% of the area median income and assisting them to have a place called home.



Congratulations to **Malcolm Bush** on receiving the *Douglas Dobmeyer Partnership Award* for contributing to the quality of life for Chicago's low income citizens!

To view more pictures from the 2017 Annual Meeting [Click Here!](#)

Chicago Heat Ordinance



The Department of Building enforces the Chicago Building Code, which includes the Chicago Heat Ordinance. The Heat Ordinance mandates that during cold weather months landlords supply heat to rental units or to any unit where owners do not have individual control of the heat.

From September 15 through June 1, the temperature inside a rental residence is required to be at least 68 degrees from 8:30AM to 10:30PM, and at least 66 degrees from 10:30PM to 8:30AM.

Landlords face fines of up to \$500 per day, per violation, for each day they do not supply adequate heat. The reason for lack of heat does not matter — landlords must follow the law, and apartments must be heated.

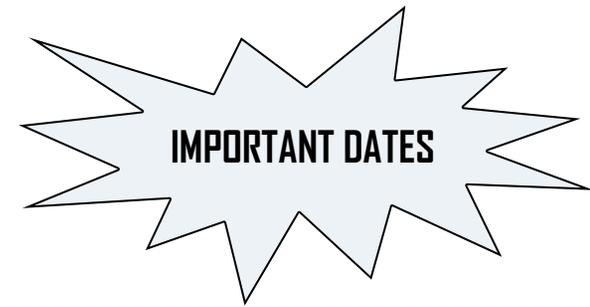


New to the Trust Fund



We would like to introduce everyone to our newest staff member **Jenee Garrett!**

Jenee has been with the Trust Fund since 2017. She has over 10 years of information technology experience with specializations in health information technology and project management. She currently manages daily operations and any IT support needed throughout the Trust Fund.



January 2, 2018: 1st quarter 2018 subsidy paid (to those who have a complete 2017 file)

March 31, 2018: All 2017 paperwork/requests must be submitted to your Trust Fund Liaison.

May 1, 2018: If the prior year's paperwork is not completed correctly and received by this date, we will consider that you have waived your right to collect any funds from 2017 and prior years.

New to the Trust Fund

Let us introduce you to some of the new features that are now on our website!

FAQ

You will find a [FAQ section](#) that answers many of your commonly asked questions.

Staff List

Do you know your Trust Fund staff? To find your TF representative and contact information please view the list located in item Q2 in the [FAQ section](#).

Available Subsidy Form

Do you have a vacant unit you want to fill? An [Available Subsidy Notification Form](#)

was created for landlords to be able to share with the Trust Fund any approved subsidy unit that is vacant.

Fax

The Trust Fund has a new fax number! Please forward all faxed documents to **844-204-7910**.

Dropbox

Lastly, we would like to share that **coming soon**, Dropbox access will be made available for landlords as an easier way to submit documents electronically to your TF representative. Please be on the look out for this new feature.



We Hear You!

CLIHTF is committed to providing its participants with the best quality service. In line with our commitment to continuous improvement, we are looking to examine our current performance across a broad range of issues critical to our success. The best way to do this is by asking you to participate in this Survey and to provide us with your opinion on how CLIHTF is currently performing.

*We keep your responses strictly confidential and do **NOT** allow results that may identify you individually to be provided to any other third party unless permitted by you.*

The 6 question survey is completed on-line, and should take around 10 minutes to complete. Each question should be responded to before moving to the next.

Please remember, there are **NO** right or wrong answers. It is your honest feedback we are seeking. We appreciate your feedback!

[CLICK HERE TO COMPLETE SURVEY](#)



Did You Know?

Tenant Income Certifications

You must send in tenant income certifications **every year** when you:

- renew your contract,
- When a **new tenant applies** for a vacant unit and
- When a **tenant's household size or income changes**

The Trust Fund will **not** subsidize units where the tenant is not income qualified.

