

The CLIHTF Notes



Office Hours and Days

Monday:

8:30 AM - 4:30 PM

Tuesday:

8:30 AM - 4:30 PM

Wednesday:

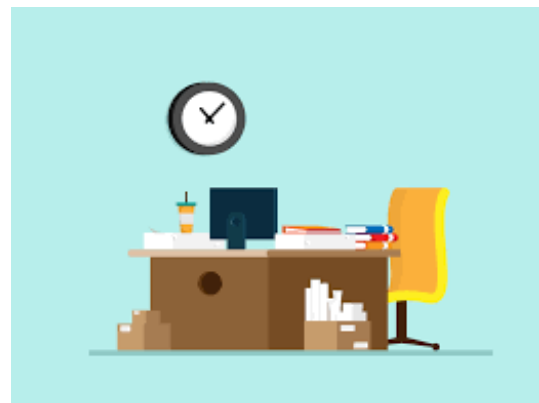
Administrative Day

Thursday:

8:30 AM - 4:30 PM

Friday:

8:30 AM - 4:30 PM



We do not accept walk-ins.

Please call [312-741-1912](tel:312-741-1912) to schedule an appointment.

The Landlord portal (Clinked) is the preferred method to communicate with your staff liaison.

Tell Us How We Are Doing!

Click the button below to submit your feedback. We are looking forward to hearing from you!

[Take the Survey](#)

RSP Landlord Training's for 2020

Join us for our monthly In-Person and Webinar Rental Subsidy Program Training's! The training will cover an overview of the RSP guidelines, annual agreement, and Clinked.

Content has been updated and reflects updates to the program.

Wednesday, February 26, 2020

12:30 PM - 3:30 PM

In-Person: [Register Here](#)

Webinar: [Register Here](#)

Wednesday, March 25, 2020

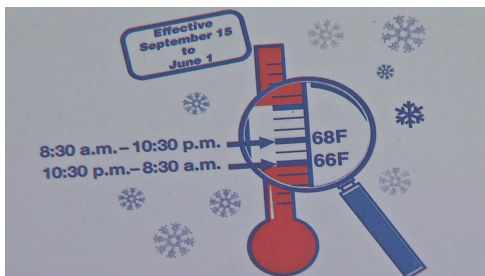
12:30 PM - 3:30 PM

In-Person: [Register Here](#)

Webinar: [Register Here](#)



Chicago Heat Ordinance



The Department of Building enforces the Chicago Building Code, which includes the Chicago Heat Ordinance. The Heat Ordinance mandates that during cold weather months landlords supply heat to rental units or to any unit where owners do not have individual control of the heat.

From September 15 through June 1, the temperature inside a rental residence is required to be at least 68 degrees from 8:30AM to 10:30PM, and at least 66 degrees from 10:30PM to 8:30AM.

Landlords face fines of up to \$500 per day, per violation, for each day they do not supply adequate heat. The reason for lack of heat does not matter — landlords must follow the law, and apartments must be heated.

2020 Annual Agreements



Please be sure to return your 2020 Agreements by the due date listed in the agreement to avoid any delays in your quarterly payments.

If you have not received your 2020 annual agreement, reach out to your staff liaison.

Quarterly Subsidy Payments

2019 Payments

Please note in order to receive any *outstanding* 2019 Quarterly Payment Requests; tenant documents and other documentation as required under the 2019 Rental Subsidy Agreement must be **submitted**,

2020 Payments

Quarterly payment request due dates have changed.

The window for submissions of each quarterly payment request is as follows:

correct and complete, to the Trust Fund no later than May 1st, 2020.

It takes the Trust Fund up to 30 days to complete a review of submitted documentation.



- **First Quarter 2020:**
 - Dec. 1st, 2019 - Apr. 30th, 2020.
- **Second Quarter 2020:**
 - Mar. 1st, 2020 - Jul. 31st, 2020.
- **Third Quarter 2020:**
 - Jun. 1st, 2020 - Oct. 31st, 2020.
- **Fourth Quarter 2020:**
 - Sept. 1st, 2020 - Jan. 31st, 2021.

If you do not submit your payment requests and required documentation in accordance with this schedule, you will not be paid.

Monthly Poll

Which upcoming Landlord Training will you attend?

February

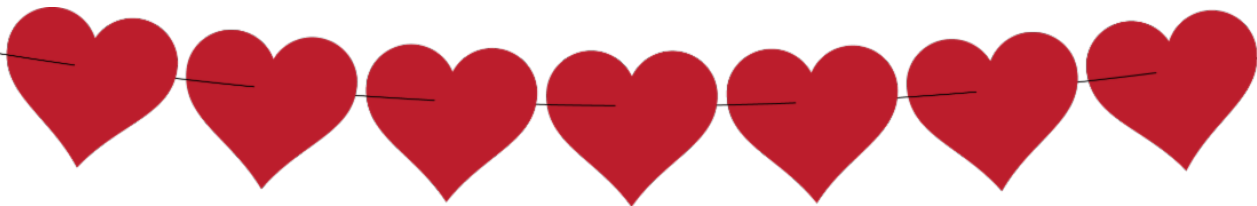
Select

March

Select

Did You Know?

Trust Fund subsidies are property-based. A tenant may not take the subsidy with them when they move, except in very limited circumstances. The Trust Fund signs a contract with the landlord, and the subsidy payments are deposited directly into the landlord's account.



The Chicago Low Income Housing Trust Fund | [Website](#)